

VILLAGE OF



**Board of Trustees Meeting
July 18, 2016**

CALL TO ORDER

Village President William Russell called to order the regular meeting of the Board of Trustees of the Village of Kenilworth in the Kenilworth Village Hall, Kenilworth, Illinois at 7:31 pm on July 18, 2016.

ROLL CALL

President Russell requested Village Clerk James McClamroch to call the roll:

Trustees:

Trustee Scott Lien	Present
Trustee Kevin Lennon	Present
Trustee Ann Potter	Present
Trustee Joe Konen	Present
Trustee Alison Winslow	Present
Trustee Peter Shadek	Present
President William Russell	Present

A quorum was present.

Others Recorded as in Attendance:

Village Officials and Staff:

Patrick Brennan	Village Manager
David Miller	Chief of Police
Susan Criezis	Director, Community Development
Nadim Badran	Assistant to the Village Manager
Peter Nickell	Management Analyst
James McClamroch	Village Clerk
Barbara Adams	Village Attorney

Others, Signing in:

Eleanor Prince

David Ward

AGENDA ITEM II. APPROVAL OF THE MINUTES

Trustees addressed the draft June 20, 2016 Village Board meeting minutes and the June 27, 2016 Committee of the Whole meeting minutes, as presented. No changes were proposed. Trustee Lien offered a motion, and Trustee Konen seconded the motion, to approve the minutes from both meetings. The minutes were approved by voice vote without dissent.

AGENDA ITEM III. VILLAGE PRESIDENT'S REPORT

President Russell asked all in attendance to observe a moment of silence out of respect and memory of fallen police officers given the recent events across the country.

AGENDA ITEM IV: APPROVAL OF THE WARRANT LIST

Trustee Lennon reported that all bills for the month of June had been reviewed, with the total for the Class A warrants being \$1,143,911.18 and Class B warrants being \$272,211.40. Trustee Lennon noted that all invoices appeared to be in order.

Trustee Lennon offered a motion to approve the June Class A warrants in the total amount of \$1,143,911.18 and ratify the Class B Warrants in the total amount of \$272,211.40. Trustee Shadek offered a second to the motion.

A roll call vote was taken as follows:

For: Lennon, Shadek, Lien, Potter, Konen, Winslow

Against: None

The motion was approved, six votes in favor and none opposed.

AGENDA ITEM V: REGULAR SCHEDULED BUSINESS

A. Items for Consideration by Omnibus Vote

- 1. Adoption of an Ordinance Amending Chapter 95 and 116 of the Village Code to Allow for the Service and Consumption of Alcohol at the Kenilworth Assembly Hall.**

Village Manager Brennan explained that ratification of this amended ordinance would permit alcohol to be served at the Kenilworth Assembly Hall (KAH). Trustee Lien asked what limitations, if any, were being placed on the KAH to prevent it from competing with private enterprise. Village Manager Brennan said there were no specific restrictions but the ordinance under consideration was around specific vs. continuous permission to serve alcohol. Further, the ordinance required the Park District to comply with future ordinance changes.

2. Authorization to Execute an Intergovernmental Agreement with the Metropolitan Water Reclamation District of Greater Chicago for Funding the Construction of Certain Green Infrastructure Elements of the KW2023 Project in the Amount up to \$1,200,000.

Village Manager Brennan provided an overview of the long awaited intergovernmental agreement with the Metropolitan Water Reclamation District of Greater Chicago (MWRD). The Agreement would provide the Village with up to \$1,200,000 of funding for the green infrastructure portions of the Kenilworth 2023 program on Cumberland, Roslyn, and Melrose in exchange for the Village maintaining the improvements for their life-cycle and placing signage. The agreement also requires that the Village comply with the affirmative action purchasing requirements and goals. Manager Brennan requested authority to sign the intergovernmental agreement so long as it was substantially similar to that reviewed by the Village Board. He stated that counsel for the MWRD had not yet completed their final review of the agreement and some minor changes may need to be incorporated.

The trustees discussed various aspects of the agreement and long-term obligations.

Trustee Lien moved to approve items one and two as presented. Trustee Konen seconded the motion.

A roll call vote was taken as follows:

For: Lien, Konen, Shadek, Potter, Lennon, Winslow

Against: None

The motion was approved and President Russell declared the motion passed.

B. Items for Consideration by Individual Vote

3. Discussion of the Building, Planning and Zoning Committee Recommendation for a Public Hearing Related to Amending the Zoning Code as it Pertains to Lot Coverage Regulations for Lakefront Properties.

Director Criezis briefed the trustees on the history of the project, recent public meetings, and the discussions held by the Building, Planning and Zoning Committee (BPZ). She stated that a draft document had been prepared to incorporate the changes recommended by the Committee. She stated that the next step in the process would be for the recommended changes to the zoning ordinance to be considered during a public hearing.

The BPZ formally recommended to the board that a public hearing be held on amending the Zoning Code as it pertains to lakefront lot coverage. The most likely time for the hearing would be in September.

President Russell asked for a motion to recommend conducting a public hearing on the matter with Trustee Potter offering a motion. Trustee Shadek seconded the motion, which was approved via voice vote.

AGENDA ITEM VI: REPORT OF COMMITTEES

Building, Planning and Zoning

Trustee Potter relayed that drainage issues will continue to be discussed in future meetings and/or hearings.

Finance

President Russell stated that it appears that police pension costs will be increasing; Chief Miller is pursuing further due diligence on the matter.

Public Safety

Trustee Shadek asked Chief Miller to cover public safety matters within the Chief's report.

Public Works

Trustee Lien asked Village Manager Brennan to cover public works developments within the Village Manager's report. Trustee Lien said that he had personally walked the active KW2023 construction zone and spoken to residents who conveyed generally positive feedback about the process and Village Manager Brennan's communication and leadership on the project.

AGENDA ITEM VII: REPORT FROM STAFF

Community Development

Director Criezis relayed that additional drainage and grading work continues and will be presented to the trustees after the upcoming public hearing.

Finance

Nothing to report.

Police

Chief Miller thanked everyone for the earlier moment of silence and for continued strong support from the community. Chief Miller stated that the dispatch consolidation report from Matrix Consulting would likely be ready for the August board meeting.

Public Works

Nothing to report beyond the updates on the construction projects that will be provided by the Village Manager.

Legal Counsel

Village Attorney Adams advised that it would be a busy upcoming month for legal matters and counsel.

Village Manager

Village Manager Brennan and his staff updated the trustees on several matters.

First, Assistant to the Village Manager Badran summarized the status of the proposed soil bearing analysis at the elevated water tank. Assistant to the Village Manager Badran specified that Wang Engineering of Lombard, IL submitted a proposal to perform a soil bearing analysis by boring to a depth of 60 feet to test the soil around the elevated water tower. The purpose of the analysis is to determine the soil bearing capacity of the surrounding soil, and to obtain recommendations on how to increase the bearing capacity if possible. **President Russell said it was important to understand how the trustees felt regarding the potential risks to the stability of the tower under high wind conditions, separate from the overall cellular equipment and monopole discussion.**

Trustee Konen said we should pursue the study but inquired as to where the funds would be sourced from to proceed. Village Manager Brennan stated that the money would likely come from the Capital Improvement Fund and if there was consensus from the board to pursue this further he would bring the contract back for ratification at a later date. President Russell determined that there was a consensus among the Trustees for the soil analysis to be conducted.

Second, Village Manager Brennan provided an update of the work on the booster pump station and water distribution system. He relayed that the pipe under Kenilworth Avenue would be tested this upcoming weekend and would then connect east and west sides of the village. He also stated that he expected the booster station would be ready early fall. The village should be ready to accept water from Wilmette mid-November with a period of alternating service between Kenilworth and Wilmette as the system is introduced, and tested.

Third, Village Manager Brennan briefed the trustees on the status of the KW2023 – Cumberland/Roslyn/Melrose project. He confirmed for the board that the porous asphalt on Roslyn and the east block of Cumberland was installed and working. The Winnetka Fire Department test the surface by flooding the road and the results were performant. Village Manager Brennan stated they encountered some surface smoothness issues that would attempt to be corrected and, also, proactively monitored and addressed in the next phase of paving.

Trustee Potter asked if there were any updates on the utility work in the construction zone. Village Manager Brennan said that AT&T and ComEd have been responsive but that they continued to have trouble finding their “lines” in the ground. He stated that the extra construction costs as a result of the utility company errors are mounting. Trustee Potter also inquired about provisioning of parking, especially with many residents out of town in July and August and Village Manager Brennan said staff was exploring options and would contact impacted residents with a parking plan soon.

Trustee Winslow commented that with many houses in the Cumberland/Roslyn/Melrose being recently sold, we should be careful to inform contractors doing future work in the area about the new roads and explore ways to ensure no damage is done to the roads. Trustee Winslow also asked about a missing “Stop” sign at the corner of Abbotsford and Melrose. Village Manager Brennan said staff would check on the matter.

AGENDA ITEM VIII: BUSINESS FROM THE PUBLIC RELATED TO ITEMS NOT ON THE AGENDA

Eleanor Prince invited and encouraged the board to attend the upcoming League of Women Voters meeting, where boards from four local municipalities may all participate, allowing shared understanding of the issues facing our neighboring communities. Several possible dates in September were discussed, one being on Sunday, September 18. Village Attorney Adams will explore the legality of having the board participate in a Sunday meeting.

AGENDA ITEM IX: CLOSED SESSION

President Russel requested a motion to enter into closed session to discuss compensation of a specific employee, the potential purchase of real property and actual litigation. Trustee Lien offered a motion to enter closed session for the above-stated purposes and Trustee Shadek seconded the motion. At 8:25 p.m. the board entered closed session upon a unanimous voice vote. At 9:38 p.m., the board exited the closed session upon a motion by Trustee Lennon, seconded by Trustee Shadek.

AGENDA ITEM X: ADJOURN

With no further business, Trustee Lien offered a motion, and Trustee Lennon seconded the motion, to adjourn the meeting. The meeting was adjourned by voice vote at 9:39 p.m.

Respectfully Submitted,

James McClamroch
Village Clerk