



Hiring: Beach Manager

The Village of Kenilworth is seeking customer service-focused candidates for the part-time position of Beach Manager. For 30 +/- hours a week, the Manager will oversee day to day operations and report directly to the Village Manager's Office.

The Kenilworth Beach is public, open to individuals with the purchase of a beach pass. It is less than a mile away from the Kenilworth Metra station (UP-N). The Manager creates their own schedule and must be willing to work a combination of mornings, afternoons, evenings, holidays, weekdays and weekends. Compensation is \$14.50 per hour.

Responsibilities/Duties include:

- Oversee the management of beach staff
- Makes certain all beach rules and procedures are followed
- Ensure all cash is collected and accounted for
- Provide customer service to beach patrons

Qualifications:

- 18+ years of age
- Current American Red Cross Certifications in lifeguarding/first aid/AED/CPR
- Minimum two years experience as a lifeguard
- High energy and able to effectively communicate to patrons and lifeguards
- Available late April through Monday, September 4th
- Experience handling cash flow

Additional Preferences:

- American Red Cross Water Safety Instructor certification
- Experience managing 10-12 employees including scheduling

Interested candidates, send your resume, cover letter and a list of three professional references to Pnickell@kenilworthil.org by March 28. For more information please contact the Kenilworth Village Hall at 847.251.1666.